

Job Description
CAD Operator
White, Lynn, Collins and Associates, Inc.

White, Lynn, Collins and Associates, Inc. (WLC) at 219 West Alabama Street in Florence, Alabama is a civil engineering and surveying firm currently looking to fill a CAD Operator position. Below are the details associated with this position:

Title: CAD Operator

Education: High School Diploma or GED Equivalent
(Design Technology Degree or Drafting Certificate is a plus but not required.)

Position Responsibilities:

1. Produce civil engineering and land surveying drawings using AutoCAD Civil 3D software from information provided by surveyors and engineers. Typical drawings to be developed will include civil grading plans, site layout plans, drainage plans and profiles, road plans and profiles, cross sections, utility plans and profiles, landscaping plans, erosion control plans, construction details, topographic surveys, boundary surveys, ALTA surveys, subdivision layouts, and various types of structural plans.
2. Perform quantity take-offs of civil work items from drawings that have been completed.
3. Collaborate with other coworkers (e.g. other drafters, surveyors, engineers) as needed to discuss project goals and plan development.
4. Become familiar with local municipal, state, and federal regulations that affect civil design elements.
5. Assist in managing inventory and supply of printer/plotter supplies.

Experience & Qualifications Desired:

Minimum required experience is a working knowledge of AutoCAD software (2012 or later version). The ideal candidate will have extensive experience in the area of civil drafting and also have a working knowledge of AutoCAD Civil 3D 2012 version or newer or another type of civil CAD program.

Candidate should have a good understanding of basic Algebra, Geometry, and Trigonometry. Candidate should also have good oral communication skills and work well with others as they will be interacting with other employees as part of their projects.

Benefits:

Our benefit package includes the following:

1. Paid vacation
2. Paid health insurance (Blue Cross – Blue Shield)
3. Paid long-term disability insurance
4. Paid life insurance
5. Retirement program through Edward Jones Investments is offered.

Resumes may be mailed to:
White, Lynn, Collins and Associates, Inc.
219 West Alabama Street
Florence, Alabama 35630

Or emailed to:
wlcasso@aol.com

If you need to contact us, please call at (256) 766-1051 – Richard Collins

White, Lynn, Collins and Associates, Inc. is an Equal Opportunity Employer.